

APPLICATION FOR EMPLOYMENT

Please type or print all information requested.

Please complete all 5 pages.

GENERAL INFORMATION

Name: Last	First	Middle	
Address	City	State	Zip
How long have you lived at this address?			
Previous Address	City	State	Zip
How long did you live at this address?			
Contact Phone	Other Phone		
E-Mail Address	Are you legally entitled to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No		

POSITION

Position Applied for	Salary Desired
Date available for work	
How did you learn of us? Do you have a specific connection to Saturday Market (family, friends, neighbors)?	

EDUCATION AND TRAINING

Type Of School	Name Of School	Location	Years Completed	Major & Degree
High School				
College (Under-grad)				
College (Grad)				
Bus. or Trade School				
Professional School				
Occupational License, Certificate or Registration	Number	Where Issued	Exp. Date	

Languages Read, Written or Spoken Fluently Other Than English

VETERAN INFORMATION (MOST RECENT)

Branch of Service

Date of Entry

Date of Discharge

SPECIAL SKILLS

List pertinent skills that may apply to this position, such as computer software proficiency, accounting, etc

Is there anything you wish to avoid in a new job?

WORK EXPERIENCE

Please list your work experience for at least the past ten years beginning with your most recent job held. If you were self-employed, give firm name. You may include volunteer work. Attach additional sheets if necessary.

Employer	Telephone Number	From (Month/Year)
Address		
Job title	Number of Employees Supervised	To (Month/Year)
Specific Duties		Hours Per Week
		Starting Salary
		Last Salary
		Supervisor
Reason for leaving (be specific)	May We Contact This Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	

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		Last Salary
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Reason for leaving (be specific)	May We Contact This Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Have you ever been convicted of a felony? Yes No

If yes, please explain: _____

Have you ever been terminated or asked to resign from any job? Yes No

If yes, please explain: _____

REFERENCES

Please list three references other than relatives.

Name
Position
Company
Address
Telephone
E-Mail

Name
Position
Company
Address
Telephone
E-Mail

Name
Position
Company
Address
Telephone
E-Mail

PLEASE READ CAREFULLY

APPLICATION FORM WAIVER

In exchange for the consideration of my job application by The Saturday Market, Inc. (hereinafter called “the Company”), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Saturday Market, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the Board Chair of the Company. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

The information in this application was freely given and is, to the best of my knowledge, true and complete. I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give Saturday Market permission to contact schools, previous employers (unless otherwise indicated), references, and others, and authorize Saturday Market to receive any information about me contained in their personnel records and any evaluations of my job knowledge, skills and performance. I hereby release Saturday Market and anyone contacted by Saturday Market from any liability as a result of such contract.

I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, the Company, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with the Company shall be probationary for a period of ninety (90) days, and further that at any time during the probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

Signature of applicant _____ Date: _____

By typing your legal name in the signature line and dating the document you are signing this form electronically

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our organization.