

Attendance: On zoom: Nome May, Bekah Zeimetz, Damian MacDonald, Candice Westberg, Heather Robbins-Hinton, Sarah Bast Excused: Brigitte McBride, Maia Bowers

Recorder: Diane McWhorter

Staff: In office: Shannon Lee-Hutson, Sonia Ostendorf, Erin Nelson, Renee Thompson

Other Participants: In office: Jennifer Hoberg, Michael Bertotti, Kevin Levy, Jessie Gustafson

On zoom: Cortney Fellet, Mary Newell, Denise Gosar, Julia Garretson, Teresa Pitzer, Anna Lawrence, Craig Butler, Jay Filchman

Introductions and Announcements: Renee will be Timekeeper. Apologies for the late Board Packet, but OCF delayed work.

Pressing Member Concerns: Eight letters were received regarding Booth Holder of Record status at Holiday Market. At least 13 members had inadequate points despite years of participation and more might not have the required 30 points. Options include reviewing each case for an individual decision, creating a task force to examine the situation, or making some kind of blanket adjustment to points. The pandemic is still affecting people's ability to keep their points up, as there were no attendance requirements in 2020 and 2021, as well as encouragement to sell only every other week. Going to the Board for an exception is a remedy that not all people know to pursue, so a more equal solution is desired. Staff used to give people a heads-up in time to build up their points, but it is a natural part of the situation that people gradually lose the points necessary and choose other spots. Flexibility in the policy can be extended for this year and the system can be looked at over the coming year.

***Motion: Allow people who have 24 points and above the ability to keep their BHOR status and allow the staff to make exceptions for 2023 only. So moved (Vince/Candice) 6-0-0

Board Educational Moment: Confidentiality: Diane McWhorter: We require confidentiality for the Personnel Committee and Board when discussing staff performance, wages and other details of personnel issues, as well as some legal and financial details. Medical information of members is also private unless you have permission to share it. Confidential matters are discussed at closed Executive meetings of the Board. Some things are kept confidential just out of courtesy, such as member situations and details. Try not to gossip.

Agenda Review and Approval: no changes

***Motion: Approve the agenda. So moved. (Sarah/Heather) 6-0-0

Minutes Approval: no changes

***Motion: Approve the minutes of June 6th (Heather/Sarah) 6-0-0

Seating of New Board Members: Deep gratitude was expressed to Damian and Bekah, who are leaving the Board.

***Motion: Seat Julia Garretson, Jennifer Hoberg and Nome May to the Board (Damian/Bekah) 6-0-0

Election of Officers: A new Chair and Vice-Chair are needed, term to end in December 2023.

Chair: Nominate Nome May. (No other nominations) (Julia/Sarah) 6-0-0

Vice Chair: Nominate Heather Robbins-Hinton (No other nominations) (Julia/Jennifer) 6-0-0

Administrative Report: Shannon has hired new site crew, and is still looking for reliable site workers. The Fire Marshal has been happy with our progress toward the new requirements for food booths. The staff took an active shooter training and Shannon is working on having specific emergency plans for the event and the office. Some additional equipment such as radios will be needed. Members who can take a role in their neighborhoods should speak with Shannon about that. All emergency plans will be examined, updated, and drills scheduled.

The garbage problem has been resolved for the most part.

Construction will soon be in full swing on the southern blocks. She is relocating members and getting everyone ready to be flexible with it. Should begin Saturday July 22.

Holiday Market booking is proceeding beginning with BHOR applications.

Silver Security proposals are being developed for HM. There will be an increase in security coverage if the budget will allow it.

***Motion: Accept the Administrative report (Heather/Julia) 6-0-0

Advertising Report: Renee says the booth at OCF got good coverage with an interview on KOCF and a lot of outreach accomplished. Eugene magazine featured the market in an article about food culture right next to our ad. Food Fridays posts on social media are drawing attention to the Food Court.

A publication called Community Insider which is primarily for people new to the area will feature a photo of the Market on the cover and a second one closer to HM. Be sure to tag Renee when you post your products on social media so she can amplify them. You can use the hashtag #saturdaymarket or @eugen Saturdaymarket.

The Holiday Market poster/Guidebook cover deadline is approaching. Proposals can be simple so please submit them!

***Motion: Accept the Advertising report (Heather/Julia) 6-0-0

Committee and Task Force Reports: Personnel Committee: Nome reported that the committee met on June 19th and approved the Membership Services Coordinator Job Summary. They also recommended a wage increase for an employee.

Member Fee Task Force: Nome reported that they met June 14th and discussed the five types of fees (membership fee, space fee, percentage fee, reserve fees, holiday market fees) and assigned homework to determine the financial aspects of adjustments to each fee. They decided not to change the percentage. No fees would be adjusted until the 2024 season. Vince and Teresa expressed interest in joining the TF. They plan to meet two more times.

***Motion: Accept the MFTF minutes (Jennifer/Julia) 6-0-0

Standards Committee: Renee read Willy's report. They are working through the Guidelines and discussing topics such as knitting and crocheting, face-painting and tie-dyeing. This work will continue throughout the year. They are considering adding a requirement of a photo of the artisan doing work on their current product to the application.

Sustainability Committee: Julia gave the report from the June 20th meeting. They plan to try to return the sorting and durables programs to the market in spring 2024. They are researching possible partners for the composting, hauling, and durables washing, all of the costs involved, and health protocols.

***Motion: Approve the Sustainability Committee minutes (Vince/Jennifer) 6-0-0

Holiday Market Committee: Mary reported on the June meeting and activities. The pressing problems have been solved with completion of the map, dates and rates, and the sending out of the postcards. Now they can focus on decorations, the second Info Booth, and other details. She requested clarification on the mention of street names in Holiday Hall in the minutes. Those comments were set aside as the map is finalized and approved.

***Motion: Accept the minutes of the May 24th meeting (Heather/?) 6-0-0

Downtown Development Task Force: no report but 8th St is being paved on the north side.

Old Business: Fountain: Shannon reported that a low level of action has been found and people are mostly happy with how it is working. It was powerwashed.

New Business: Emergency Response Plan: Shannon is updating all of our emergency plans. If you would like to take a role on the Park Blocks let her know. A doorbell has been added so that the outside door to the office can be kept locked. Everyone agreed that they want increased safety.

Meeting Evaluation and Final Round: Appreciations for our community. Excellent work on the enhanced technology for zoom.

***Adjourn (Julia/Vince) 6-0-0 7:00 pm

A New Board Member Orientation will be scheduled by Diane. Shannon will provide an updated contact sheet.