



## SATURDAY MARKET TENT AND UMBRELLA USE POLICY

Accidents at open-air markets often involve wind-blown tents and umbrellas. To provide a safe market experience for our customers, members and their wares, we require all Saturday Market Members to adhere to the following rules for both tent and umbrella use.

- I. Strong gusts can come up without warning at any time; therefore, you must be sure to completely secure your tent / umbrella as soon as you set it up and take down your tent / umbrella as soon as you remove its weights at the end of the day. It is vitally important that you do NOT let yourself be interrupted by anything in the middle of this process. A partially-secured tent / umbrella can be as dangerous, if not more dangerous, than an unsecured tent/umbrella.
- II. All pop-up style tents (booths) and umbrellas at Eugene Saturday Market shall be weighted to withstand wind gusts.
  - A. Each 8' x 8' pop-up tent shall have a minimum of 25 lbs. attached to each tent leg.
  - B. Each 4' x 4' pop-up tent structure shall have a minimum of 25 lbs. attached to at least two legs and they must be positioned diagonal to each other.
  - C. Umbrellas shall have a total of 50 lbs. at the base, including the weight of the stand.
  - D. Water-filled plastic jugs or other weights encased in plastic are not acceptable.
  - E. Tent weights must be contained within the booth area, not in the customer walkway.
  - F. It is strongly suggested that traditional wooden booths and metal pole-frame booths be weighted as well. This may become a requirement in the future.
- III. Weights shall be secured in a manner that prevents hazards:
  - A. Weights shall not cause a tripping hazard.
  - B. Weights shall be tethered with lines that are clearly visible.
  - C. Weights shall be securely attached.
  - D. Weights should be on the ground (NOT above people's heads).
- IV. Sidewalls attached to ANY vendor booths (pop-ups, wooden and metal pole-frame) should have an opening of several inches at both the top and the bottom of the walls to allow wind to pass through the booth rather than create a "sail effect".

**Fig. A** After filling sand bags to 25-30 lbs, lay bag down next to canopy leg and insert the quick release pin through the grommet on the strap.

**Fig. B** Pass tent pin through hole in the leg of the canopy and stand bag upright. Fasten middle buckle strap around leg of canopy. Repeat for each leg of canopy.

